

## DUNNELLON CHRISTIAN ACADEMY

### TUITION ASSISTANCE CHECK LIST

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|----|--|-----|----|
| 1. | Is your Registration Deposit paid in full for each student?              | Yes | No |
| 2. | Have you completed the DCA Tuition Assistance Application?               | Yes | No |
| 3. | Have you completed the DCA Application?                                  | Yes | No |
| 4. | Have you attached copies of all W-2's (husband and wife)?                | Yes | No |
| 5. | Have you attached a copy of your 2020 Federal Tax Return?                | Yes | No |
| 6. | If you or spouse is self-employed, is Tax Return or Schedule C attached? | Yes | No |
| 7. | Are all blanks completed on the Application?                             | Yes | No |

Please turn in this application only when all questions above have been circled "Yes".

Attach a complete copy of your 2022 Tax Return, including W-2's.

Please return all applications (DCA, W-2's and 1040)

To:

Dunnellon Christian Academy  
Attn: Scholarship Committee  
20831 Powell Road  
Dunnellon, Florida 34431

(We are asking you to return ALL forms to DCA in the envelope you received it in).

## DUNNELLON CHRISTIAN ACADEMY

### APPLICATION POLICY FOR THE TUITION ASSISTANCE PROGRAM 2022-2023 SCHOOL YEAR

Dunnellon Christian Academy is a mission of First Baptist Church, Dunnellon. The tuition assistance is designed to help make DCA available and affordable to students of every race, sex, and national origin who otherwise would be financially unable to attend. This scholarship program is available for students beginning in Kindergarten.

The Scholarship Committee of Dunnellon Christian Academy administers the School's tuition assistance program. Inquiries concerning application procedures, filing deadlines or other particulars should be directed to the Scholarship Coordinator. Application to the program does not guarantee acceptance, qualifications, or receipt of a grant. Funds available for the program are limited and will be awarded according to the guidelines stated below:

1. To be considered, an applicant must be:
  - a. **An approved Head of School new DCA Student or a returning Dunnellon Christian Academy student whose 2021-2022 Tuition payment is current.**
  - b. **Every applicant must have a 2.0 ("C" average) Grade Point Average (GPA) for the previous semester or approval from administration and be in good standing with respect to conduct and character,**
  - c. All applications must have submitted an enrollment application and registration fees have been paid in full **(the registration deposit will not be refunded if a grant is denied).**
2. All grants are made annually. Receipt of a grant for the current **year does not imply or assure a future grant.** Renewal of a grant for subsequent year requires annual re-application, qualification, and approval. Tuition Assistance applications will be available beginning with re-enrollment in March.
3. Students receiving a grant must maintain a 2.0 GPA and demonstrate good conduct and character in order for their grant to remain in force during the year. Grade and conduct reports are checked every 9 weeks to monitor student compliance. Students falling below the standard in either area will be notified of the deficiency and subject to forfeiture of the balance of their grant.
4. The parent(s) guardian(s) of all applicants for tuition assistance must complete the Dunnellon Christian Academy Tuition Assistance Application. **Complete the application, leaving no blanks and include any necessary explanations.** In addition, parent(s) guardian(s) of applicants must submit an accurate and COMPLETE COPY of their 2021 FEDERAL INCOME TAX RETURN (both, if filed separately). **Applications will not be considered unless properly completed including all supporting documentation, the 2021 FEDERAL TAX RETURN, AND RETURN COPIES OF ALL, W-2's.**

5. Return completed applications to the Tuition Assistance Coordinator, or mail to the school address listed below. It is imperative that you submit your information as early as possible. **A completed application must be received no later than - May 1, 2022** to receive a response. The Committee will respond to your request as quickly as possible. Please make arrangements if you are unable to complete the application in time.

Dunnellon Christian Academy  
Attention: Scholarship Committee  
20831 Powell Road  
Dunnellon, FL 34431

6. The DCA Scholarship Committee grants assistance based on the needs evidenced for each applicant, the total number of qualified applicants, and the total funds available.
7. ALL GRANTS WILL BE MADE WITHOUT DISCRIMINATION AS TO RACE, SEX, AND OR NATIONAL ORIGIN.
8. ALL GRANTS WILL BE MADE SUBJECT TO AVAILABILITY OF SPACE IN THE APPROPRIATE GRADE OR CLASS.
9. The DCA Scholarship Committee may request that a family meet with the Administrator to help clarify information or to ascertain need.
10. All information contained in the report filed by parent(s)/guardian(s) is confidential.
11. Application for tuition assistance does not constitute registration, enrollment, or the reservation of a space in the school.
12. Payments are based on the payment schedule selected by the parent(s)/guardian(s) and will begin after the registration and student fees are paid. Thereafter, each payment will include a pro-rata portion of the grant and a pro-rata portion of the balance due from the parent(s)/guardian(s).
13. If your student is selected to receive a DCA Scholarship, you are required to participate in any and all fundraising activities which benefit DCA and complete 10 volunteer hours at DCA during the year.
14. Questions regarding any part of the application process should be addressed to the DCA Scholarship Committee Coordinator or the Administrator.

*SPECIAL NOTE:*

*Failure to complete all items on the application, lack of explanatory information as requested in the application, failure to submit a complete copy of the 2021. Federal Tax Return with all supporting schedules and all W-2's, or submittal of inaccurate information, will delay or invalidate your Tuition Assistance Application. Follow directions closely.*